

ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

(A Government of Assam Undertaking)

R.G. Baruah Road, Guwahati-781024

Phone -0361-2201215, 22022216, Fax -0361-2200060

AIDC/I&C/GCM/MC/RENT/SPACE/318/5360

Date: 09.07.2021

SHORT NOTICE INVITING TENDER (SNIT)

(For allotment of Canteen House at Plot-A, IGC, Matia, District Goalpara, Assam)

Assam Industrial Development Corporation Limited proposes to let out an Assam Type building for Canteen (area 514 sqft) at Plot-A in Industrial Growth Centre (IGC) Matia, Dist. Goalpara, Assam for providing Canteen facilities for the people of IGC, Matia on monthly rental basis. The base rent of the premises is Rs.8,700/- (Rupees eight thousand seven hundred only) per month excluding all applicable taxes and charges for utility services.

Sealed Applications are invited from interested person/parties for allotment of the same on monthly rental basis. The Application Form and terms & conditions will be made available from 12.07.2021 to 14.07.2021 during office hours at the office of the Industrial Growth Centre, Matia or AIDC Limited, R.G. Baruah Road, Guwahati-24 on payment of Rs.500/- (Rupees five hundred only) in form of DD / Bankers Cheque in favour of "Assam Industrial Development Corporation Limited" payable at Guwahati from any nationalized/scheduled bank which is non-refundable.

Sealed application shall be submitted up to 1:00 PM on or before 15.07.2021 in the office of Assam Industrial Development Corporation Limited addressed to the Managing Director, AIDC Limited. Applications received after the above mentioned date and time will not be accepted. The sealed application will be opened on 15.07.2021 at 2:00 PM in the office of AIDC Limited, R. G. Baruah Road, Guwahati-24.

Assam Industrial Development Corporation Limited reserves the right to reject any or all the application without assigning any reason thereof.



Dy. General Manager (Tech)

**APPLICATION FORM AND TERMS & CONDITIONS FOR ALLOTMENT OF CANTEEN
HOUSE AT PLOT-A IN THE INDUSTRIAL GROWTH CENTRE, MATIA**

To,
The Managing Director,
Assam Industrial Development Corporation Limited,
R.G. Baruah Road, Guwahati-781024

Sub: Application for allotment of space in the market complex at Industrial Growth Centre, Matia.

Sir,

With reference to the Notice No. AIDC/I&C/GCM/MC/RENT/SPACE/318/5360 dated 09.07.2021, I would like to request you to allot Canteen house at Industrial Growth Centre, Matia Goalpara for carrying out canteen services. The related information in this regards is furnished as below:

1. Name of the applicant :
2. Name of the proprietor :
3. Father's Name :
4. Address
 - I. House No.
 - II. Road Name/No.
 - III. Bye Lane Name/No.
 - IV. Ward No.
 - V. Town/Village
 - VI. Post Office
 - VII. Police Station
 - VIII. District
 - IX. State
 - X. Pin Code
 - XI. Telephone No.
 - XII. Pan Card No.
5. Nationality :
6. Educational Qualification :
(Proof to be attested)
7. Category of Business :

Further, I agree to pay the rent for the canteen house at IGC, Matia @ Rs. (Rupeesonly) per month excluding all applicable taxes and other charges for utility services and also agree to comply the terms and conditions stipulated by your Corporation.

Thanking you,

Yours faithfully,

(Name of Applicant with seal and sign)

Terms & Conditions for allotment of Canteen House at Plot A in the Industrial Growth Centre, Matia

1. **BASIC RENT:** The basic rent of the building measuring area 514 sqft is Rs.8,700/- (Rupees eight thousand seven hundred only) per month excluding all the applicable taxes and charges of utilities. The rent will be enhanced @15% on every three years, if the agreement period is extended.
2. **RENT PERIOD:** The initial term of the agreement will be 11 (eleven) months which may be extended with a provision for renewal of agreement.
3. **LATE FEE / TERMINATION OF AGREEMENT:** The tenant shall deposit the monthly rent within 15th day of each month. A late fee in the amount of 18% per annum on monthly rent shall be assessed if payment is not received by the Corporation on or before the 15th day of the each month. If the tenant fails to pay the monthly rent to the Corporation for 3 (three) consecutive months, it may lead to termination of the agreement by forfeiting the security deposit with imposing of penalty.
4. **SECURITY DEPOSIT:** The tenant has to deposit a sum equivalent to 3 (three) months' rent to the Corporation as security for the full and faithful performance by the tenant of all the terms of the rent agreement required to be performed by the tenant. The security amount has to deposit within 15 (fifteen) days of award notification. The security deposit shall be enhanced proportionately with the revised monthly rent and the same has to be deposited by the tenant time to time. Such sum shall be returned to the tenant after the expiration / termination of the rent agreement, provided the tenant has fully and faithfully carried out all the terms & conditions of the agreement.
5. **TAXES:** The monthly rent is exclusive of all the applicable taxes. The tenant has to borne all the applicable taxes and pay the same to the concerned department in due date. If there is any modification /addition / deletion of the present tax structures by any government body, the same has to borne by the tenant.
6. **UTILITIES:** The tenant shall pay for all the utilities like water, sanitation, sewer, electricity, light, gas etc. and other services incident to tenant's use of the rented premises, whether or not the cost thereof be a charge or imposition against the rented premises.
7. **OBLIGATION FOR REPAIRS:** The tenant shall repair and maintain the premises in good order and conditions in his own cost except the reasonable wear and tear, the repairs required of Corporation pursuant hereto and maintenance or replacement necessitated as the result of the act or omission or negligence of the Corporation, its employees.

The tenant shall have the right, at its sole expense, from time to time, to re-decorate the rented premises and to make such non-structural alterations and changes in such parts thereof as the tenant shall deem expedient or necessary for its purposes, provided however, that such alterations and changes shall neither impair the structural soundness nor diminish the value of the premises.

8. **INDEMNITY BY TENANT:** The tenant shall have Corporation harmless and indemnify Corporation from all injury, loss, claims or damage to any person or property while on the rented premises, unless caused by willful acts or omissions or gross negligence of Corporation, its employees.

9. **USE OF PROPERTY BY TENANT:** The premises may be occupied and used by tenant exclusively for canteen purpose. Nothing herein shall give tenant the right to use the property for any other purpose or to sublet, assign the use of the property to any assignee which or who shall use the property for any other use.
10. **INSPECTION:** The officials of the Corporation have the right to visit and inspection the rented premises at any time whenever necessary.
11. **COST OF TENDER DOCUMENTS:** The party has to collect the tender documents including application form by depositing Rs.500/- in the form of DD / Bankers Cheque in favour of “Assam Industrial Development Corporation Limited” payable at Guwahati from nationalized / scheduled bank as a cost of tender documents which is non-refundable.
12. **ELECTRICITY AND OTHER CONNECTION:** The tenant has to take necessary arrangement for electricity connection or any other utility connection in the premises with concerned department. The tenant has to bear all the statutory dues to get the connection from the concerned department. AIDC may issue NOC to take the connection if require.
13. **STATUTORY DOCUMENTS:** The tenant will be required to submit trade license, tax certificates, labour license, etc. if any which are required for running the canteen within the six months on allotment.

(Name of Applicant with seal and sign)