



## Assam Industrial Development Corporation Ltd.

(A Govt. of Assam Undertaking)

R.G. Baruah Road, Guwahati-781024

### Pradhan Mantri Formalization of Micro Food Processing Enterprises (PMFME) Scheme

### Engagement of District Resource Person (DRP)

ECF No. 303764/105

Dtd. 18.08.2023

Assam Industrial Development Corporation Ltd, which is the State Nodal Agency of PMFME, a centrally sponsored scheme under Ministry of Food Processing Industries (MoFPI), is working for providing Financial, Technical and Business support for new and existing micro food processing enterprises for the state of Assam.

Under the scheme there is a provision for empanelment of District Resource Person (DRP) to provide handholding support to applicants/beneficiaries. AIDC Ltd. invites application from any suitable person(s) having below mentioned eligibility for becoming DRP in all Districts and Blocks of Assam under PMFME scheme.

Eligibility	Bachelor's or equivalent degree in any field with relevant knowledge/experience in Food Processing or, Enterprise Development or, Bank liaising or, DPR Preparation. However, candidate should not be a government employee. Further, retired Government Bank officials, Insurance Agents, Bank Mitras, Individual professionals etc. having above stated qualification and experiences may also apply.
Job Description	DRPs will mobilize individual or group applicant/potential entrepreneur and will provide handholding support to them in preparation of DPR, taking bank loan and getting necessary registration and licenses such as FSSAI, Udyam Registration, GST, etc.
Payment	The payment of Rs.20,000/- to the DRPs would be made against each successful loan sanctions. Payment will be made in 2 installments i.e. 50% of the payment would be made after sanction of the loan and remaining 50% after commissioning of the unit and obtaining of necessary licenses as per guidelines.

For detailed guidelines of the scheme please visit web site [www.pmfme.mofpi.gov.in](http://www.pmfme.mofpi.gov.in) or contact in Mobile: 8453917779

For application form, visit AIDC Ltd. website <https://aidcltd.com>. The Application addressed to General Manager of District Industries & Commerce Centre (DICC) should clearly mention about the 1. Name 2. Father's Name 3. Mother's Name 4. Gender 5. Date of Birth 6. Permanent Address 7. Communication address 8. Religion 9. Caste 10. Mobile Number 11. Email ID 12. District applied for 13. Block Applied for 14. Highest Educational Qualification 15. Other Qualification (if any) 16. Relevant experience in Food Processing or, Enterprise Development or, Bank liaising or, DPR Preparation 17. Statement of candidate's suitability about the position.

Interested applicants may mail their applications to the General Manager of District Industries & Commerce Centre (DICC) in the following email addresses marking a carbon copy (cc) to [contact.pmfmeassam@gmail.com](mailto:contact.pmfmeassam@gmail.com) clearly stating the **District and Block applied for** in the subject of the mail body by Monday, 11 September 2023. Candidates will be informed for interview by respective DICC offices.

District	Email Address	District	Email Address	District	Email Address
Baksa	dicc.baksa@assam.gov.in	Goalpara	dicc.goalpara@assam.gov.in	Majuli	dicc.majuli@assam.gov.in
Barpeta	dicc.barpeta@assam.gov.in	Golaghat	dicc.golaghat@assam.gov.in	Morigaon	dicc.morigaon@assam.gov.in
Biswanath Chariali	dicc.sonitpur@assam.gov.in	Hailakandi	dicc.hailakandi@assam.gov.in	Nagaon	dicc.nagaon@assam.gov.in

Bongaigaon	dicc.bongaigaon@assam.gov.in	Hojai	hojaidicc@gmail.com/ dicc.hojai@assam.gov.in	Nalbari	dicc.nalbari@assam.gov.in
Cachar	dicc.cachar@assam.gov.in	Jorhat	dicc.jorhat@assam.gov.in	Dima Hasao	dicc.dimahasao@assam.gov.in
Charaideo	dicc.sivasagar@assam.gov.in	Kamrup	dicc.kamrupmetro@assam.gov.in	Sivasagar	dicc.sivasagar@assam.gov.in
Chirang	dicc.chirang@assam.gov.in	Kamrup R	dicc.kamrup@assam.gov.in	Sonitpur	dicc.sonitpur@assam.gov.in
Darrang	dicc.darrang@assam.gov.in	Karbianglong	dicc.karbianglong@gmail.com	South Salmara	dicc.ssm@assam.gov.in
Dhemaji	dicc.dhemaji@assam.gov.in	Karimganj	dicc.karimganj@assam.gov.in	Tinsukia	dicc.tinsukia@assam.gov.in
Dhubri	dicc.dhubri@assam.gov.in	Kokrajhar	dicc.kokrajhar@assam.gov.in	Udalguri	dicc.udalguri@assam.gov.in
Dibrugarh	dicc.dibrugarh@assam.gov.in	Lakhimpur	dicc.lakhimpur@assam.gov.in	West Karbianglong	dicc.karbianglong@gmail.com

Sd/

Managing Director

Assam Industrial Development Corporation Limited

R. G. Baruah Road, Guwahati-24

**Application Proforma for the position of District Resource Person (DRP)**

To

The General Manager  
 District Industries and Commerce Centre  
 ..... (District)

Sub: Application for the position of DRP for the district of .....

Ref: Advertisement details

Sir/Madam

In response to your advertisement vide no ..... on the subject mentioned above, I have the honor to offer my candidature for the position of DRP in ..... District ..... Block as per the prescribed format:

1. **Name of the Candidate :**
2. **Father's Name :**
3. **Mother's Name :**
4. **Gender :**
5. **Date of Birth :**
6. **Permanent Address :**
7. **Communication Address :**
8. **Religion :**
9. **Caste :**
10. **Mobile Number :**
11. **Email id :**
12. **District applied for :**
13. **Block Applied for :**
14. **Highest Educational Qualification (submit supporting documents) :**
15. **Other Qualification (if any) :**
16. **Relevant Experience in any field as mentioned below:**  
*(Enclose a separate sheet, duly authenticated by your signature, if space below is insufficient)*

SL No.	Experience Field	Please state the relevant experience (Furnish documents if available)
1	Food Processing	
2	Enterprise Development	
3	Bank Liaising	
4	DPR Preparation	

17. **Please explain briefly why you find yourself suitable for this position?**

Declaration

I am....., a candidate for the post of DRP and the fact stated above are true to the best of my knowledge and belief. In case of a false statement, I am liable to any action Govt. may deem fit and proper.

Date:

Signature of Applicant

Place: