

ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

R. G. Baruah Road, Guwahati-781 024

FOR ALLOTMENT OF LAND

Date:.....

To
The Managing Director
Assam Industrial Development Corporation Limited
R. G. Baruah Road, Guwahati-781 024.

Sir,

1. I/We have read the Rules & Conditions of allotment in Industrial Areas of AIDC together with the forms thereof.
2. I/We, the undersigned, hereby offer to take on (...in words....) years Lease the above Plot of land measuring, approximatelySq. mtrs. at, Assam on the terms and conditions set out in the AIDC Land Management Rules, 2010 and offer to enter into Lease Agreement(approved by Govt. of Assam) with you in respect of the said Plot.
3. The Lease will commence from the date from which the allotment of the Plot is made to me/us and the obligations and liabilities under the Lease Agreement will be deemed to have commenced from that date.
4. I/We enclose the accompaniment to the Form of Application giving necessary information in respect of my/our industry.
5. I/We hereby agree to pay the Ground Rent and Service Charges fixed by the Corporation within 90 (Ninety) days from the date of order of allotment and the Ground Rent and Service Charges as revised by the Corporation from time to time every year in advance, before the 30th April and 31st July respectively of that year.
6. I/We enclose a Bank Draft/banker's Cheque for Rs.(...in words.....) towards amount of Security Money and 10% amount of Development Charges (Security Money calculated @ of Rs.5000/- for every 1000 Sq. mtrs. or part thereof and Development Charges calculated @ Rs./- per Sq. mtrs. and processing fee amount of Rs.(...in words.....) in favour of Assam Industrial Development Corporation Limited, Guwahati for the performance of the terms and conditions herein.
7. I/We understand that no interest will be payable on the amount of Security Money and 10% Development Charges referred to in para 6 of this Application.
8. Should I/We fail to execute and complete the Lease Agreement within 90 (Ninety) days from the date of allotment or within such extended period as you may permit, the Corporation will be at liberty to forfeit the Security Money, cancel the allotment of Plot without prejudice to all other rights of the Corporation.
9. I/We assure that no pollution/effluent in any form (solid, liquid, gas) shall be emitted from my/our allotted Plot and if I-we do not observe this prohibition then Corporation shall be at liberty to take over the demised premises with all assets therein and cancel the allotment of the Plot without prejudice to all other rights of the Corporation.
10. I/We also agree to the effect that the Corporation shall be at liberty to dispose of the taken over assets by way the Corporation understands suitable and I/We shall accept the sale proceeds after reducing all type of expenditure incurred and penalties imposed by the Corporation if any, from the amount realized on disposal of assets.
11. I/We hereby agree to pay the Special Maintenance Charges fixed or revised by the Corporation from time to time, in addition to Ground Rent and Service Charges.
12. I/We shall pay all costs, charges and expenses of the Corporation and incidental to the preparation, execution and completion to the Land Lease Agreement and of the lease, including costs of all correspondence with you or otherwise, Stamp Duty, Registration Charges and other outgoing and costs of supplying one additional Copy to the Corporation.

13. The Managing Director, Assam Industrial Development Corporation Limited or any other Officer authorized by the Corporation will be acting on its behalf for the purpose of this Application and its acceptance and for all purpose(s) connected with the preparation and execution of the Land Lease Agreement.
14. Any Notice, Letter or Communication or Intimation addressed to me/us at the following address will be deemed as valid for all purposes.
15. I am/We are willing to accept any Plot which is allotted to us by the Corporation. However, if the Area applied for by me/us is changed, I/We have the option to reject the offer within a month's time from the date of issue of Allotment Letter.

Signature of two witnesses

Signature of Applicant(s)

1.....

.....

Name.....
(in capital letters)

Name(s).....
(in capital letters)

Address.....
.....

Father's name.....
.....

2..

Full & Permanent address

Name.....
(in capital letters)

.....

Address.....
.....

.....
.....

**ACCOMPANIMENT TO THE FORM OF APPLICATION/DETAILS OF THE
SCHEME**

1. Name of the firm: M/s.....
 2. Address :
 3. Telephone No., if any
 4. Constitution of the firm
 - a) Name of Proprietor/Promoter(With PAN)
 - b) Partnership
- | Sl. No. | Name of the Partners(With PAN) | Shares |
|---------|--------------------------------|--------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
- c) Private Limited.
- | Sl. No. | Name of the Promoter/Director(With PAN) | Shares |
|---------|---|--------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
- d) Public Limited: (With PAN)
5. Name & Type of the Project:
 - a) Capacity
 - b) Proposed export
 - (as percentage of capacity)
 - c) Fixed Investment
 - d) DPR attached/non attached
 - e) Covered area
 6. Small/Medium/Large with reference to provisional / PMT/SIA/Letter of Intent/Industrial Licence.
 7. Special category, if any, SC/ST/Electronic/ Handicapped/Women Entrepreneur with reference to required certificates for concessions (attached / non attached)
 8. Expected date of construction and production
 - a. Construction

- b. Production
9. Land requirement and utilization
- a) for main production shed
- b) for godown
- c) for office chowkidar room
- d) any other details
10. Requirement of power (in HP) and water (in litres)
11. Activity at the plot
- a. Products to be manufactured
- b. No. of workers to be engaged
- c. No. of shifts of factory
- d. Production capacity/day
12. Is there any effluent problem?
Give details regarding quantity of effluent to be discharged/day
(NOC from Water Pollution Control Board has to be obtained and enclosed along with this Form)
13. Should I/We fail to deposit balance 90% Development Charges, Ground Rent, Service Charges and Special Maintenance Charges and to execute the Lease Agreement within 90 (Ninety) days from the date of allotment or within such extended period as you may permit or to start the construction of Main Production Shed within one year after getting approval of Factory Building Plans from the Corporation and complete the same and start production within three years from the date of execution of Lease Agreement or from the date of possession (whichever is earlier) or within such extended period as you may permit, the Corporation will be at liberty to forfeit the Security Money, cancel the allotment of Plot without prejudice to all other rights of the Corporation.

Signature(s) of Applicant(s)

Name (s).....
(in capital letters)

Address.....

NB : Documents to be furnished –

1. Project Report with financial parameters
2. Company / Firm Profile including Company Incorporation Certificate /Registered Partnership Deed
3. PAN Cards of the Promoters
4. Layout Plan of the proposed plot.